

# Submission of images

Go to: <u>https://photo-competition.software/</u> and select relevant competition. You will then get a login window like:

Username	
Password	
Login	Sign up
	Forgot your password?
	FAQ

- First time: please use "Sign up" to the right
- Following: Enter your "Username" & "Password".
- If you forgot your Password, please use "Forgot your password?" Note that there is a FAQ available below "Forgot your password?"

## Sign Up

Enter a Username & e-mail. The system will send you an email including a temporary Password. You can change your Password on your Profile page when logged in.

Username	
Your email	
Sign up	
	« Login
	Registration done - please check your email (also your spam folder).

Username

On the screen you get a confirmation for signing up.

You will receive an e-mail verification for your "Username"

The mail includes your temporary Password – and a button you must click to confirm your email address

Acco	ount verification
Your account was successfully verifie	ed

Then click login



Note: Presenting interface in ENGLISH, but your interface may be in another language

Top right/Bell – a welcome message and reminder to fill in the "My Profile" page"

β Photo Competition	=			🤌 🛱 🚯 ·		<b>_</b>
β       Photo Competition         It       Submitted images       Image: Submitted images         It       Myprofile       Image: Submitted images       Image: Submitted images         It       Myprofile       Image: Submitted images       Image: Submitted images       Image: Submitted images         It       Myprofile       Image: Submitted images       Images       Image: Sub	E My profile Usename First name Eist name Company Year of birth VAT ID Membership number Membership status Address Zip code City Country E-mail Homepage Phone Password Confirm1 I hereby consent to bis Profile image Choose File No file C	Test User JB         First name         Last name         Company (optional)         Year of birth         Var of birth         VAT ID         Membership number (optional)         Zip code         City         Pelipiorgen-brandtak         www.yoursite.com         +555 75121212         Import number distribution stored.	Required for WPC	2 I (1)	<b>Photo Con</b> Titel of the you enter.	You have 1 new message Vou have 1 new message Velcome to the Photo Competition Before you upload images we ask you fill out your profile so we have your contact information. Good luck in the competition!
		© photo-co	mpetition.software			

Fill in the complete "My Profile" incl. all required fields, incl membership information if you are a member of association organizing the competition.

Payments are typically made in the software when submitting images for a competition. Membership may or may not give you a special price. Be sure to use updated information. We recommend using the same email and phone as your association know you by, as you may not receive correct members discount entering any other info here.

You may optionally upload a "Profile Image".

Click "Save"



#### Password

If you would like to update your password, enter the new password in the lower section of "My Profile" remembering to click "Save"

- For ease of contact check your entered information
- Please also check spelling of your name, as we use the exact spelling from here on any certificates you may receive in the Competition.

#### Images in the Competition

Participation in the competition takes place in 2 or 3 stages:

- 1. Upload of images
- 2. Submission of images into relevant categories incl. payment of fee
- 3. Submission of Prints for in a Print competition (if relevant)

require_once('/SM-defs.php');			
	Upload images		
	<ul> <li>Important information</li> <li>The following is general information.</li> <li>Competition specific information will be provided on the Submitted images page, after your first image has been submitted.</li> <li>Here you can upload images and submit them to a competition.</li> <li>Only you can see the names of the files which you upload here</li> <li>When you submit an image, you have to choose a competition/tategory and a title. Only the judges will see the title.</li> <li>Note: there is a big chance that the judges don't understand the title unless it is in English. If you don't want to give your image a title, simply press space.</li> <li>Always check carefully that you have chosen the right competition and category. We can not move images after the submission deadline.</li> <li>For general information and rules we ask you to read the relevant document(s) on the competition website.</li> </ul>		
β Photo Competition	In you have questions not answer en here or on the competition resource, you can contact the head pulge at degrammer	📮 🛱 🕄	•
<ul> <li>Submitted images</li> <li>Upload images</li> <li>Upload images</li> <li>Uploaded images</li> <li>Uploaded images</li> <li>My profile</li> </ul>	Upload images Note: the images should be in JPEG format, less than 50MB with the following dimensions: • At least 4000 pixels on the longest side.		
	C Browse Drag files here		
	Uploaded images You haven't uploaded any images		
	© photo-competition.software	Ť	



## 1. Upload of images

Read the "Important information" and click "Upload of images"

The software is built to handle both online and offline (print) competitions. Offline images are used as references. Therefore, you must always upload images. Images are also used f ex labels attached the prints, if relevant, and may be used on certificates.

When you click "Upload of images" the interface for uploads appears.

Click "Browse" to select images in your fil-browser or "drag and drop" them onto the grey area.

Upload starts – and images are checked against permitted color profile(s) and for images size in pixels.

After upload the images can be seen in "Uploaded images"

Click Submit to enter a competition or Delete to remove the image

## 2. Submit Images

A click on Submit brings up a pop-up window:

- Choose competition
- Choose category
- Enter image Titel (We recommend titles in English for competitions with international judges, as judges may not speak your native language). If you do not want to enter
- a title pres "Spacebar".
  Note: Deadline mentioned is for digital submissions and may be

Click OK to submit in chosen category.

different for submitting Prints.



Thank you! Your image has now been moved to "Submitted images" Click "OK" to go to that tab, or "Cancel" to stay here.





Image(s) is then moved to "Submitted images"

You can choose to upload and submit more images, if you like.

Photo Competition Name will be the name of the Competition(edition) you submitted images to.

Entering different competitions(editions) over time will display those competition submissions here.

In In the blue box will be a description of the competition entered. This description can/will vary among competitions(editions) entered.

**XX / Titel** display your images unique ID number and the title your entered.

If you changed your mind for a submission, you may delete it again here. This can be done until Payment is done or deadline for the submission is reached.

Payment needed Based on competition cost the required payment is calculated. Information of price(s) will be displayed in the blue box.

In this sample ONE image is 10 EUR – also seen on Shopping Cart top right. Click on Shopping Cart to pay by Credit Card.

Enter your Credit Card information. We use secure payments via Stripe.

In Submitted image's view a click on ... gives access to:

- Highres original file download
- A "Label"" to attach on back of print submissions (when relevant)
- After Award presentation download of Certificates etc. can be found here.









## Download via ...



When you click on the item you would like to download the above pop-up window pops up.

Click OK and go to the new tab and save the image/certificate/label to your computer